Job Description

School Custodian

Part-Time

POSITION: Custodian
LOCATION: Greenville Technical Charter High School
DEADLINE FOR APPLICATION: until filled
SALARY RANGE: $15.00 hourly wage
POSITION SUMMARY: Maintains a clean, orderly, safe, and welcoming environment working independently and/or with the GTCHS facilities team; this position will be the primary custodian of the new Student Learning Center. Hours will typically be 4:00pm to 9:00 pm Monday-Friday, but the schedule may be flexible.
DUTIES AND RESPONSIBILITIES:
• Maintain floors (sweep, vacuum, mop, etc.)
• Clean and properly disinfect restrooms, replenishing paper products when necessary
• Regularly empty trash cans and perform other necessary tasks as needed to maintain an orderly presence within our facilities
• Maintain outer premises and clean all entryways
• Report any maintenance needs to administration
• Secure and close building daily and after events
REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:
• Knowledge of or willingness to learn proper cleaning techniques
• Knowledge of or willingness to learn hazards and safety methods related to custodial operations
• Some degree of physical fitness and stamina are required
REQUIRED EDUCATION: High school graduate or GED
REQUIRED EXPERIENCE: Prior custodial experience in a school setting is preferred but not required.

APPLICATION PROCESS: Email Drew Ray (dray@staff.gtchs.org), Assistant Principal, to request application.

Greenville Technical Charter High School provides a rigorous curriculum that prepares students to excel in dual enrollment classes while in high school. We utilize a mastery learning concept paired with Project Based Learning Strategies and smaller class sizes. Strong communication with parents, collaboration with colleagues, assisting with extracurricular activities, taking part in professional development, and planning daily instruction that meets individual needs, interests, and abilities of assigned students are essential.

**This deadline is for the convenience of the Greenville Technical Charter High School (GTCHS). GTCHS reserves the right at any time to extend the deadline date without notice and without final consideration of any pending application. GTCHS does not discriminate in admissions or access to its education programs, nor in the treatment of its applicants for employment, nor in any of its programs and activities, nor does it use any other unlawful criteria such as age, race, sex, disability, religion or national origin, in its dealings with employees, students or the general public.*

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